

Minutes of the
ARENA SWIM CLUB INC
 Regular Meeting: Tuesday 3rd April 2012
 5.30pm Sports Bar

Present

Phil Wall (President),
 Sarah Kimber (Registrar)

Jacquie Cunningham
 Clare Masolin (Secretary)

1. Welcome + Apologies:

Meeting opened 5:45pm.

Apologies: Louise Claxton (VP), Mike Meinema (Treasurer), Rod Bonsack (Head Coach), Caroline Vafeas, Kaye Irving

2. Confirmation of Minutes of the previous meeting

2.1 Confirmation of Minutes of Regular Meeting held 13th March 2012 unaltered.

All in favour - CARRIED

3. Coach's Report – Rod Bonsack

Rod is an apology this afternoon. However, has answered a couple of Clare's queries via return email;

(i) SWA Junior State Championship Relays:

Clare enquired why ASC had elected to only enter an "A" relay when the majority of Clubs entered "A", "B" and in one case "C" teams. The situation of having 4 decent swimmers in reserve, yet competitive in their own right within the mix did not seem to be a fair philosophy – if they are good enough to be at States, surely they are good enough to be in a relay. The result was reserves leaving the pool following their own last events.

Rod responded that "the coaches and ASC only wanted to enter an A team. I think this was part due to the hassles of the relay day earlier in the year. On the coach front we were happy having the A team".

Phil suggests that this situation highlights that we will need to be diligent to avoid a recurrence of this next year. Cost of team entry should not be cited as a factor and Phil believes swimmers should be given an opportunity to compete, particularly at State competition level.

(ii) Preparing your athlete for competition:

Clare suggests the time is ripe for members' parents to receive some guidance on preparing their swimmers for competition. It is likely a number of our parents may not have an adequate grasp of correct nutrition for athletes or are perhaps proliferating incorrect information and 'sure things' advocated by other parents. Rod agrees and will organize a presentation for parents in the near future.

4. Business arising from previous minutes (13th March 2012)

4.9.5 Club Awards Night – 5th May 2012

Sarah confirms that she, Jacquie and Brenda will work as a 'team' in coordination without a need for one individual to take on the lead role.

- Blair Evans and Mark LeCras have been approached to sit on a Q + A panel
- Rod suggests Priya Cooper would make an excellent panel host
- Trophies are ordered – each participant will receive a trophy.

- Suggested order of evening; Panel, Trophy Presentation (by panel guests), dinner around 7pm, National Team Presentation, Dessert and playing of Club DVD, end of formalities, music, coffee and conversation.
- DVD will be available for sale on the night
- Suggest inviting VIPs – who will have the cost of ticket, meal and wine / beer covered by ASC
 - Dave Arnold (SWA Volunteer official)
 - Roy John (SWA Volunteer official)
 - Jeanette Bailey (SWA)
 - Simon Taylor (SWA)
 - Meg Jovanovich (SWA)
 - Dave Etherton (VenuesWest)
 - Chris Andrich (Arena Joondalup)

Action (i): Phil to present Mikey with a list of suggested dignitaries to determine suitability and any omissions

- Tickets (\$15-) will be on sale and for collection on pool deck Saturday 14th, 21st, 28th April, but families will be encouraged to make payment direct to the Arena bank Account and also through the drop box.
- Offer opportunity to special guests Blair Evans and Mark Le Cras to bring partners
- Dignitaries will sit together on a VIP table of 10 with ASC President and possibly Vice President.
- Check if Mike Meinema will MC the evening

Action (ii): Phil to approach Mike Meinema to see if he will agree to MC the evening

- National Team is back 15th April
- Door Prize suggestion is favoured – Sarah will determine if we are able to support an ASC-related family business to source door prize – not ask for donation.

5. Action items – updated as per schedule.

(NB: Due to high number of apologies, all action items to be actioned by absent committee members have been carried forward to the next period and marked 'pending')

6.6.2 (15/11/11) Member Survey – Caroline (apology this afternoon) advises approximately 50 surveys have been completed online

c/f from 13/3/12

- 3(i) Phil to approach Mikey and advise need for greater lead-in time for relay procedure to work successfully – ongoing
- 5.4.9.1(iii) Phil to investigate suitable upcoming Sports luncheon events for auction of cricket bat – Possibility identified at Nedlands Rugby Club – May 2012 – pending
- 5.9.6 (i) Phil will liaise with Alan Delaney and sort out email address links and security.
- 5.9.6 (ii) Phil to investigate access to sensitive information via a members' portal

6. Correspondence

There have been a few queries via the website about pool closure. Any non-competitive swimmer enquiries have been directed to Sue Brown (Venueswest) as public contact for squads (Juniors – Gold, silver, bronze) outside ASC.

Phil reports that this continues to be a time of high anxiety all 'round. Coaches are keen to develop a swim program that is responsive to the situation, but are unable to until they are advised what alternative pool space VenuesWest has been able to source for the pool closure period.

7. Treasurer's Report - Circulated by Treasurer, accepted by the committee

Mike is an apology this afternoon, but advises by email that there will be a variation to ASC membership fees (minimal increase in membership fees of \$10) – this is the first increase in 3 years.

No change in SWA affiliation fees – these are yet to be determined and if \$5.00 or less Mike recommends that the club absorb the increase.

Mike presents the following information conveying that ASC fees still represents good value compared to other seasonal sports;

Westside Soccer Club– Juniors \$220 + weekly match fees
 Sorrento Football (Soccer) Club (6 month season only) – Juniors \$380
 Woodvale Junior football Club (6 month season only) - \$230
 West Coast Swim Club (@011/12) - \$250 – members have to pay pool entry for each training session
 City of Perth (2011/12) - \$260

Additionally, it is important to note that;

- the costs associated with running the club remain the same, regardless of access to the training facilities.
- Compensation for loss of access to training facilities needs to be addressed by Venues West through monthly squad fees – ***this is not the responsibility of the swim club***

Action: Clare to attend to minor editing of the volunteer agreement on the reverse of the membership form and advise Alan Delaney accordingly

8. **Uniforms** – both Louise and Peta are absent this afternoon. No report circulated. Phil suggests that uniform sales may be entering a slower time of the year.

9. New Business

9.1 Competitive Membership

- Sarah suggests the administrative renewal process should begin in May
- Phil comments that in order to compete in State Short Course Championships, swimmers must be Club members by July.
- Silver Squad coaches are encouraging swimmers to join the club as honorary members – however if they wish to compete, they must pay the SWA capitation fee.

9.2 ASC Glass display cabinet

Phil suggests an opportunity to showcase club activities exists if the display in the cabinet on pool deck in the walk through between pools remain dynamic, and contents changed relatively frequently (ie monthly or so, depending on Club activity and volunteer time availability). He is looking for someone to take this on. Sarah and Jacquie volunteered to attend to the revamp and look at options for displaying Club clothing inside the cabinet and also more prominent placement of uniform items on the website.

Action: (i) Sarah to approach Alan Delaney to discuss options for adding interest to the web perhaps via photo placements – of swimmers / uniform.
(ii) Sarah + Jacque to revamp the glass display cabinet

9.3 ASC Club Caps: It was noticed at SWA State Junior Championships recently that a number of swimmers are not wearing their distinctive Club Cap. As well as removing the ability to immediately identify an Arena swimmer; it is disappointing that “State Qualifier 2012” caps were ordered at significant cost and that swimmers were specifically presented with caps for use at this premier occasion - not as individuals, but as **representatives of the Arena Swim Club**.

It is suggested that a note be included on the Winter Almanac reminding swimmers that it is a requirement that Club caps be worn when competing as a member of the Arena Swim Club.

Action: Sarah will include a one-liner about wearing the Arena cap at all times when competing as a member of the Arena Swim Club.

Meeting Closed at 6.45 pm

Next Meeting Tuesday 8th May 2012 @ 5.30pm in the **Winners Club**

-: Action Items pending from previous meetings :-

**** Please check and update status with Secretary ****

PERSON	ITEM / DATE	ACTION	TIMEFRAME	OUTCOME / UPDATE
PRESIDENT - PHIL	10.1 2/8/11	Stuart & Phil will work together (with input via Rod's Competitive Calendar) to forecast Club's financial position and ability to consider future approaches for travel and related assistance by swimmers and coaching staff.	begin now - ongoing	
	9.6(iv) 13/12/11	Once technology requirements are understood, laptop cost determined (and approved) and suitable laptop purchase imminent, Phil to approach Alan Delaney with a view to enlisting his services to set up new equipment.	by AGM	pending
	9.6(i) 13/12/11	Phil to liaise with Sue Brown and Sarah for suitable meeting dates to discuss changes to Meet Manager process.	by 7/2/12	ongoing
	5.4.9.1(iii) 13/3/12	Phil to investigate suitable upcoming Sports luncheon events for auction of cricket bat		May – Nedlands Rugby Club - pending
TREASURER - MIKE	5/4/11 8.2(iii)	Develop and cost outline of forward provision for 2011/12 funding support requests in consultation with head coach	ongoing	
	21/6/11 8	Mike to match list of outstanding payments to deposits on bank account statements, advise Uniform committee and invoice for outstanding items accordingly	asap	

	5.7(iii)	Stuart Mike will email Arafura families with an explanation of the decision reached for the acquittal process	now	
	10.3 13/9/11	Mike will investigate; (a) storage offered by Venueswest and ascertain suitability for current need and (b) Cost of hiring suitable space externally for storage of large ASC items	by 18/10/11	
SECRETARY	4.4.1(ii) b 2/8/11	Secretary to continue to work on information booklet for families (incl. complaints process and 'chain of command', HCC)	now	
STUART	10.1 2/8/11	Stuart & Phil will work together (with input via Rod's Competitive Calendar) to forecast Club's financial position and ability to consider future approaches for travel and related assistance by swimmers and coaching staff.	begin now	
	4.4.1 (ii) a 2/8/11	Stuart will investigate options to convey entry tutorial electronically and report to next meeting	now	
REGISTRAR	21/6/11 9.4	Mike to make appropriate information available on updating club records in order to hand over process to another volunteer	now - Sarah will investigate with Meg	
	9.6(ii)	Sarah to contact Meg Jovanovich to ascertain suitability of Meet Manager arrangement and copy in Sue and Phil	asap and subject to outcome of 9.6(i)	pending
	9.6(iii)	Sarah to determine laptop requirements following discussions with Meg and report to future meeting for determination of funds allocations required and subject to 9.6 (i) + (ii)		pending
	13/3/12 9.5(iii)	Sarah (+ Asst Registrars) to prepare and affix a note to front of Winter Almanac reiterating procedure for meet entries and need to submit by published deadline.	prior to distribution	almanacs still haven't arrived