

Minutes of the
Arena Swim Club Inc
Annual General Meeting

Thursday 25th July 2013
7.00pm – Sports Bar ARENA Joondalup

Present: Committee

Phil Wall (President)
Clare Masolin (Secretary)
Stuart Downes
Corretta Robson
Louise Claxton

Sarah Kimber (Vice President / Registrar)
Mike Meinema (Treasurer)
Peta Roberts
Paul Manning
Bernadette Smith

Others

Mario Todoro
Michelle Lotti
Ashlee Martin
Rod Bonsack
Brian Kimber
Justine Corbett

Allison Packer
Carey Martin (Head Coach)
Paul Martin
Jeremy Booth
Karen Downes

1 Welcome + Apologies: Meeting opened 7:05 pm. Outgoing President Phil opened the meeting welcoming those in attendance. One apology received by email from Janice Mills.

2. Confirmation of Minutes of Annual General Meeting 7th August 2012

Minutes and agenda posted to website prior to meeting. President Phil reports no business arising as a result of the minutes. Minutes accepted without alteration.

MOVED: Paul Manning

SECONDED: Bernie Smith

All in favour - Carried

3. President's Report: Tabled by President Phil Wall (posted to website with the minutes).
Main points;

- Pleasing retention of "A-Grade" top 2 placing at Club Premierships despite year of great change and challenges.
- Transition from VW effective as at 1st May 2013
- Extensive commitment of committee members' time towards consultation, negotiation and deliberation has resulted in the final copy of the Memorandum of Understanding (5 years) between VW and ASC being signed and delivered July 2013.
- Expression of deep gratitude to committee member Bernadette Smith who through her professional networks was able to establish legal supports and accounting protocols at minimal cost to the Club.
- Notwithstanding concessions offered by VW in the first year, cost of lane hire and office space will impact significantly on the club and its members into the future. Unrealistic expectations on members to absorb the increased cost on top of existing VW entry and membership fees seriously threatens the viability of the Club and of the sport of swimming overall, as other clubs begin to be similarly impacted. ASC are committed to continued consultations with influential parties to seek a solution to the situation.
- Vote of heartfelt thanks to a small yet dedicated committee for time and commitment to ASC
- Thanks to Mike for significant work considering budgets and projections in preparation for transition

- Further acknowledgement of our inaugural lifetime member Rod Bonsack, present tonight - for his dedication to the Club over many years and for his contribution to the 2013 National successes enjoyed by ASC.
- Thanks to Paul Manning and those who provided assistance to him in his tireless efforts re-energising the social side of the Club, encouraging a sense of 'team' and in gathering club families at the same time as raising a few dollars for the club.
- Thanks to Carey who has risen to the challenge of planning a program within the parameters imposed in transition by VW. Excellence in the pool, coupled by the positivity of comments from swimmers and their families attest to the success of the new ASC-driven program direction and the enthusiasm of both Carey as Head Coach and of the coaching team in Tiff, Warren, Ashlee, Emma and Alicia.
- Annual call for more volunteers for the various club tasks. Phil comments that although much has been achieved by a small committee contingent this year, without the assistance of additional club families our club is unlikely to remain so dynamic.
- There is still a need for ASC to seek interest and train SWA officials from within its membership base (we currently have 4 members interested and awaiting training)

4. Financial Report:

Treasurer Mike Meinema tabled financial report for the period 1 May 2013 – 30 June 2013, P & L Statement July 2012 – April 2013, Balance Sheet as at June 2013 and copy of Asset Register (electronic copy available by request)

Compilation Report tabled, dated 25/7/13 as undertaken by Aspen Corporate Pty Ltd (CPA) 2nd Floor, 102 Beaufort St Perth

Gross Profit:	\$47,252.02	
Gross Expenses:	\$39,392.42	<u>NET PROFIT:</u> \$7859.60

Mike adds commentary that;

- Squad training fees will be subject to an incremental review in January in line with provision for lane hire. 1/5/14 will see lane hire charged by VW, projected to be approx. \$40000-.
- The next 2 – 3 years will see the Club operating at little / no profit.
- Figures are basically a reflection of break-even situation with squad fees in / coaches salaries out plus the cost of doing business.
- membership fees were retained at the same level as last year increased only by the requirement to add GST.
- Decision not to run ASC Sprint Carnival (traditionally held in Nov annually) in favour of a greater number of ASC (and ASC-hosted interclub) race sessions is based on economics of return and required effort. Majority of return from the November Sprint Carnival has always been via program sales, whereas an Interclub race session could yield approximately \$1000- for the club.
- A future option for the reinstatement of the Sprint Carnival would be to investigate the use of Challenge as the preferred venue – which may attract swimmers who are not prepared to travel to Arena Joondalup to compete. This option is also restrictive in a number of ways eg...all food (including refreshments for officials) must be purchased from VW.
- Mike again expressed his personal gratitude to Bernadette Smith who offered many hours imparting her knowledge and offering consultation through training in accounting software and taxation requirements, as ASC became an independent entity with employees.

Call for questions from the floor:-

Robert Bonsall comments that support of Nationals in the form of competition-related expenditure may need to decrease by ASC depending on how well club is doing. Mike

agrees adding that this has always been the case and it is embedded in the Nationals funding policy.

Enquiry whether ASC has a spot on the Bunnings sausage sizzle fundraising calendar. Historically we have, but it has lapsed. Need to revisit possibilities.

Action: Fundraising sub-committee to investigate securing a Bunnings Sausage sizzle date

Recommendation:- That the Income and Expenditure Statement be accepted

MOVED: Stuart Downes
SECONDED: Carey Martin

All in favour - Carried

5. Declaration of 2012 - 13 Committee positions vacant

6. Election of Office Bearers

Past President Phil advised that 3 nominations had been received for the position of Vice President in the nomination period prior to the AGM.

As at this evening, Dean Solly has withdrawn his nomination. Remaining nominees are; Sarah Kimber and Paul Martin. Constitution provides for a secret poll in this scenario.

Nominees had the opportunity to address the meeting prior to voting. Each financial family present had one vote (in addition to 2 absentee votes received prior to the meeting).

Phil and Clare oversaw vote counting, resulting in a majority vote to Sarah Kimber.

Interest in vacant positions was called from the floor. Number of nominations received did not exceed number of positions vacant. There were no challenges to appointments. 2013 -14 committee will be;

POSITION	
-: EXECUTIVE :-	
PRESIDENT	Phil Wall
VICE PRESIDENT	Sarah Kimber
SECRETARY	Clare Masolin
TREASURER	Mike Meinema
REGISTRAR	Sarah Kimber
HEAD COACH	Carey Martin
-: ADDITIONAL MANAGEMENT COMMITTEE:-	
VOLUNTEER COORDINATOR	Peta Roberts
CLUB PROMOTION OFFICER	Paul Manning
MEET DIRECTOR	Karen Downes
FUNDRAISING, SPONSORSHIP & GRANTS OFFICER	Bernie Smith
-: SUB COMMITTEES :-	
Uniform (3)	Louise Claxton
	Peta Roberts
	VACANT
Fundraising + Sponsorship (3)	Corretta Robson
	VACANT
	VACANT
Social (3)	Brian Kimber
	Corretta Robson

	VACANT
	VACANT
Meets (2)	VACANT
Nationals (2)	VACANT
	VACANT
-: ANCILLIARY ROLES :-	
Asst Registrar	Ashlee Martin
Marvin's Medleys	Social sub-committee
Newsletter Editor	Justine Corbett

It should be noted that;

- Stuart will assist behind the scenes with Karen's familiarization with the Meet Director's role.
- General committee positions have been removed from the committee and composition varied this year to reflect more of a business approach, offering people the opportunity to be involved in an area of interest within the club via a sub-committee without requirement to attend general committee meetings.
- It is considered there is no urgency for a Nationals sub-committee as it is work generally undertaken by parents of qualified, travelling swimmers.

Action: Secretary to advertise vacancies, calling for expressions of interest via the club website + FB, specifically hoping to attract involvement of parents of juniors **DONE**

- 7 General AGM business** – under Constitution Clause 23.7 stating *items of general business must be submitted 7 days prior to the AGM*,
No items were received

Action(1): Secretary to draft and circulate a meeting schedule for consideration by committee members **DONE**

Action(2): Secretary to feedback to VW regarding uncomfortable (HOT) temperature of room and of coffee (cold) **DONE**

endnote:- VW have agreed not to charge for tea / coffee service, offering the price of \$100.00 for tea and coffee for a future meeting – appreciation conveyed on behalf of club 26/7/13.

Annual General Meeting Closed: 7:50pm