

ASC Terms & Conditions

Medical & Allergy

Mild	Non-life threatening reaction/condition, not requiring medication.
Moderate	Non-life threatening reaction/condition requiring medication.
Severe	Life threatening reaction/condition requiring medication.

Your full disclosure is appreciated during the online registration process.

An additional medical form may be required to be completed at the discretion of Arena Swim Club Inc.

Medical Emergency

I give permission for Arena Swim Club Inc., its owners and operators to seek medical treatment for the participant in the event they are not able to contact a parent or guardian in a timely manner to obtain such permission.

Further, the participant and/or parent/guardian agree to pay all costs associated with medical care and transportation for the participant.

I hereby declare any physical/mental issues or concerns, restrictions, or condition and/or declare the participant to be in good physical and mental health.

Cancellations

If for any reason you need to cancel your direct debit/credit card training payments due to illness, relocation or otherwise you must apply to cancel your swim squad training fee deduction using a Team Adjustment/Change Form.

If for any reason you cease swimming or transfer to another club refunds will not be provided for Arena Swim Club Annual Membership Fees.

All payments that are in arrears must be cleared prior to cancellation.

All cancellations must be received before the 15th of the month for cancellation of the following month's training fees.

The Arena Swim Club Cancellation form must be completed and details verified prior to any adjustments being considered.

Member Transfer

1. If a member wishes to transfer to another affiliated swim club during the swimming year the parents, (under 18 years of age swimmer), or the swimmer (over 18 years of age), are required to meet with the 2 members of the Management Committee of the ASC to discuss the reasons why a transfer is being requested;
2. Following this meeting and conditional upon the member being financially up to date the transfer form will be authorised by the President / Registrar.

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Refunds and Missed Sessions

Any swimmer who misses training for 7 or more consecutive days due to illness and / or injury may apply for a fee adjustment to be considered. A Team Adjustment/Change Form must be completed and submitted.

No refunds will be paid if the appropriate forms are not submitted.

A medical certificate must accompany the Team Adjustment/Change Form when such application for adjustment of fees is made on the basis of illness / injury.

Arena Swim Club Inc. will use its discretion in approval of such adjustments.

Arena Swim Club Inc. is required to provide the highest quality coaching program at targeted competitions and may cancel team training sessions to fulfil this requirement.

These days will not be considered as days absent from training and no reductions or credit will be issued for these periods.

Training times for all teams on public holidays, Christmas and New Year's Eve will be at the discretion of the coaching staff in consultation with Arena Swim Club Inc.

These days will not be considered as days absent from training and no reductions or credit will be issued for these periods.

Communication - Privacy Policy

Your privacy is important to us and Arena Swim Club Inc. will make every effort to ensure that the information you submit to us remains private.

Personal information collected by Arena Swim Club Inc. is for the primary purposes of membership requirements, competition purposes and swimming development.

It will not be released for any form of commercial gain and will be maintained in a secure environment as per the requirements of the Privacy Act. Completion of this registration process indicates acceptance of this policy.

I am aware that team photographs or other images [which may include my swimmer] may be produced during the swimming season by the club and may be utilized for the promotion and development of swimming. If you DO NOT CONSENT to photographs of the member being used for the aforementioned purposes, please forward your instruction in writing to the Arena Swim Club President or via email to president@arenaswimclub.com.au

I am aware that recording images of children participating in swimming both photographic and video graphic is not permissible without the consent of the child's parent or guardian.

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Code of Conduct

I acknowledge that members of Arena Swim Club Inc, each member family and visitor is to abide by the rules, regulations and policies of Swimming WA, Swimming Australia Limited and Arena Swim Club Inc. including Codes of Conduct, Behavioral Guidelines, Anti-Doping, Member & Welfare Protection, Volunteer Agreement (set out below) and Privacy Policies whilst involved in or attending Arena Swim Club Inc. club programs or related activities.

We request that you familiarise yourself with these guidelines by viewing at these websites, www.arenaswimclub.com.au and www.swimming.org.au.

Volunteer Agreement

I acknowledge and agree to perform volunteer duties when requested or rostered to do so by Arena Swim Club Inc. I understand that failure to honour my responsibility for volunteer duties may result in my child or children's meet entries being declined for future swim meets, suspension or cancellation of membership.

The following points are important:-

- If your child has entered a swim meet, you should expect to be rostered for timekeeping or other duties as directed by the Meet Director;
- If you are rostered for time keeping at an Arena Race Session or Top Gun session - you are required to stay for the duration of the meet;
- Despite the best efforts of the volunteer coordinator, your allocated time keeping slot may not always coincide with the time your child is swimming;
- The number of volunteer slots allocated to the club is based on the number of swims per club; and not the number of swimmers or families participating;
- Volunteer Rosters are published on the web site and Facebook so that all registered club members are able to check prior to the commencement of a meet. It is your responsibility to check the roster for duties allocated to you.
- If you are unsure about the duties to be performed, it is your responsibility to check with other Arena parents or coaches to ensure you are prepared to fulfil your allocated role. None of the duties are difficult or complex.
- It is your responsibility to arrange a substitute if you are unable to fill the allocated time slot.
- If you take another family's swimmer to a meet, you may be required to also fill that swimmer's parent's allocated volunteer role (hopefully, their parent has already pre-arranged a substitute).
- There will be occasions when you will be asked to undertake duties in addition to those allocated to you on the time keeping roster.
- If you decide to leave the meet early, and before you have fulfilled your volunteer obligation, you are responsible for arranging a substitute.
- The Arena Swim Club acknowledges that swimmers who have obtained a driver's license are likely to drive themselves to swim meets and that parents may not attend. In this situation, parents will no longer be rostered for volunteer duties at minor race meets and ASC Race Sessions.
- Parents of self-drive swimmers will be rostered for State Age and Open Championships; and are expected to be available for timekeeping or other allocated roles in the event that their child has qualified for finals in the evening session.

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Member/Parent Declaration & Release of Liability

I acknowledge that participation in any Arena Swim Club Inc. Swim Squad program or activity by member, member's family and / or visitor is undertaken at their own risk.

I understand that no liability of personal injury, loss or damage to personal effects is accepted by Arena Swim Club Inc. or its employees whilst participating or attending in any of its programs.

Direct Debit

Amendments by us

We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days written notice.

Amendments by you

You may change, stop or defer a debit payment, or terminate this agreement by providing us with at least 7 days notification by writing to:

PO Box 813

JOONDALUP, WA, Australia 6919

or

by telephoning us on (08) 9301 5552 during business hours;

or

arranging it through your financial institution, which is required to act promptly on your instructions.

Your obligations

It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request.

If there are insufficient clear funds in your account to meet a debit payment:

- you may be charged a fee and/or interest by your financial institution;
- you may also incur fees or charges imposed or incurred by us; and
- you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.

You should check your account statement to verify that the amounts debited from your account are correct.