

**Minutes of the**  
Arena Swim Club  
**Annual General Meeting**  
Tuesday 7<sup>th</sup> August 2012  
7.30pm – Sports Bar ARENA Joondalup

**Present: Committee**

Phil Wall (President)  
Clare Masolin (Secretary)  
Sarah Kimber (Registrar)  
Peta Roberts

Louise Claxton (Vice President)  
Mike Meinema (Treasurer)  
Stuart Downes

**Others**

Janice Mills  
Bernie Smith  
Paul Manning  
Ashlee Martin

Corretta Robson  
Tiffany Wall  
Carey Martin

**1 Welcome + Apologies:** Meeting opened 7:35 pm. Outgoing President Phil opened the meeting welcoming those in attendance. One apology received by email from Allison Packer.

**2. Confirmation of Minutes of Annual General Meeting 26<sup>th</sup> July 2011**

Minutes and agenda posted to website prior to meeting also read aloud by President at meeting. President Phil reports no business arising as a result of the minutes. Minutes accepted without alteration.

MOVED: Stuart Downes

SECONDED: Louise Claxton

**All in favour - Carried**

**3. President's Report:** Tabled by President Phil Wall (electronic copy available by request). Main points;

- Record numbers attended National Age, Open and Open Water Championships.
- Vote of thanks to a small yet dedicated committee for time and commitment to ASC
- Call for more volunteers for the various club tasks – particularly noting SWA directive for clubs to provide accredited officials – currently ASC has 3 members with accreditation, but more are required – expressions of interest to Phil.
- Sincere vote of thanks to Michael Shaw who over a number of years held a senior coaching position at Venueswest, leaving recently to seek further career opportunities within Swimming WA. Michael's knowledge and expertise, particularly as a mentor and coach to the National Age Squad will be greatly missed and we wish him well in his new endeavours.
- Vote of thanks to head coach Rod Bonsack and his team of dedicated VW Coaching staff for commitment to ASC swimmers.
- Tiff's Travels well received again this year; subsidised whole of club trips to Rottnest Island, Adventure World and squad team building outings at a number of other venues have been enjoyed throughout the season.
- VW advises 2 week delay to re-opening of Arena pools – now mid-September 2012.
- With clubs such as Western Sprint and West Coast significantly expanding their catchment areas to ensure future successes, new ASC committee must consider a variety of future strategies to ensure the Club remains competitive.
- Basic overview of HP / WAIS program and implications for ASC. SWA have signed off in principle.

- VW have advised intention to discontinue components of the existing swim programs with Junior, Aussie Surf and Competitive streams to be privatised. Only LTS (Learn to Swim) will be retained by VW. Working group comprising ASC and VW representatives (either Chris Andrich or David Etherton) will be convened to discuss various scenarios and ensure ASC members' best interests remain to the foreground going forward.

**NB Carey Martin wishes to have her interest in participation on the working group formally noted.**

- There is no VW timeframe for privatisation and Phil has been informed that VW will assist as they are able to including low lane hire tariffs, peppercorn lease on Office space etc.
- The current scenario requires careful, strategic and creative thinking to meet the challenges of the present and foresight for consolidation into the future of the club.
- It is likely a re-jig to the Constitution will be required.

#### **4. Financial Report:**

Treasurer Mike Meinema tabled P & L and Balance Sheet to June 2012 (electronic copy available by request)

Financial records for the year ended 30<sup>th</sup> June 2012 have yet to be audited in accordance with the Arena Swim Club Constitution.

(Figures removed 4/10/12 prior to website posting – available to members by request)

Mike adds commentary that last year, the majority of club expenditure was towards heavily subsidised Squad camps and Family Fun days. Last year, the club was fortunate to have access to BHP grant funds of \$40,000-. Unfortunately this will not be the case this year and if we wish to offer a similar social program, a significant injection of funds will be required or asking families to dig further into their own pockets to fund such events. Mike adds that the venture away from Arena Swim Club being a Government Supported incorporated body into a Commercial entity is an exciting time.

Call for questions from the floor:- Nil  
That the Income and Expenditure Statement be accepted

MOVED: Sarah Kimber  
SECONDED: Louise Claxton

**All in favour - Carried**

<b>Action:</b> Mike to organise audit of ASC accounts
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#### **5. Declaration of 2011-12 Committee positions vacant**

## 6. Election of Office Bearers

### 2012 – 2013 COMMITTEE POSITIONS

PRESIDENT	Phil Wall
VICE PRESIDENT	Sarah Kimber
SECRETARY	Clare Masolin
TREASURER	Mike Meinema
REGISTRAR	Sarah Kimber
ASST. REGISTRAR	Corretta Robson
MEET COORDINATOR	Stuart Downes
VOLUNTEER COORDINATOR	Bernie Smith
UNIFORM COORDINATORS	Peta Roberts
	Louise Claxton
FUNDRAISING / SPONSORSHIP COORDINATOR *	VACANT
NATIONAL TEAM COORDINATOR	VACANT
NEWSLETTER COORDINATOR	Caroline Vafeas
MEMBERSHIP PROTECTION INFORMATION OFFICER	Jan Mills
MEDIA LIAISON *	VACANT
GENERAL MEMBERS *	Paul Manning

Number of nominations received did not exceed number of positions vacant.

It should be noted that;

- Alison Packer has offered incidental assistance to the committee as required.
- Peta Roberts indicated that her husband Andrew would be available to assist the Swim Meet Coordinator as required.

No nominations received for the positions of;

- National Team Coordinator
- Fundraising / Sponsorship Coordinator
- Media Liaison Officer

Phil advised that Therese O'Connell has undertaken the Nationals Coordinator's role for a number of years as it dove-tailed nicely with her travel agent expertise. Ideally this role should be undertaken by someone with swimmer/s in the National Squad.

<b>Action(1):</b> Secretary to advise position holders and advertise vacancies, calling for expressions of interest via the club website <b>DONE</b>
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\* NB: Post-AGM; the following expressions have been received;

- National Team Coordinator – no interest received
- Fundraising / Sponsorship Coordinator - email received via website 9/8/12 from member seeking further information about the role (on forwarded to Phil for action 9/8/12)

<b>Action(2):</b> President Phil to make contact with Cindy DeBomford to explain Fundraising / Sponsorship coordinator's role.
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- Media Liaison Officer – Paul Manning has agreed to step into the vacant Media Liaison position from his originally nominated "General Member" position.

- General Member – Karen Wilson has indicated that she is not after a specific 'job' on the committee, but is willing to come to meetings as a General Member.

**Action(3):** Secretary to seek seconders to the Media Liaison and General member nominations via the agenda at the first committee meeting in September.

**8. General Business:**

8.1 Next meeting – meetings are traditionally held on the second Tuesday monthly  
It was agreed that the newly elected committee will convene for its first regular meeting;  
Tuesday 11<sup>th</sup> September 2012  
@ 5:30pm in the "Winners Club" Arena Joondalup

**NB:-** post-AGM: Due to the scheduled pool re-opening, Committee has decided to delay the first committee meeting until **Tuesday 18<sup>th</sup> September 2012 @ 5:30pm in the Winners Club** at Arena Joondalup.

**Action(3):** Secretary to draft and circulate a meeting schedule for consideration by committee members **DONE**

**Annual General Meeting Closed: 8.20pm**