

Minutes of the  
**ARENA SWIM CLUB INC**  
 Regular Meeting: Tuesday 16<sup>th</sup> July 2013 5:30pm Sports Bar

**Present**

Phil Wall (President)  
 Clare Masolin (Secretary)  
 Bernie Smith  
 Paul Manning  
 Carey Martin (Senior Coach)

Sarah Kimber (Vice President / Registrar)  
 Jan Mills  
 Peta Roberts  
 Louise Claxton

**1. Welcome:**

Meeting opened 5:30pm

**Apologies:** Corretta Robson, Mike Meinema (Treasurer),

**2 Confirmation of Minutes:**

2.1 Confirmation of Minutes of Regular Meeting held 11<sup>th</sup> June 2013

Ratified without change

**All in favour – CARRIED**

**3 Coach's Report**

3.1 Carey reports;

- North v South (10/7/13) for swimmers 12/U, returned lots of PBs and new SQTs
- 2013 SWA State Open & Age SC Championships (11-14/7/13) massively successful for ASC competitors, with 50% of swimmers returning 100%PBs, sometimes across 9-10 events. Photograph will be taken of all participants after school goes back.
- Some senior swimmers and coaches are approaching ASC swimmers with the purpose of coaxing them to another club. This practice is unethical and only serves to undermine the collaborative ethos ASC are attempting to foster by including other clubs in our meets and via information sharing with other clubs. The undercurrent needs to be addressed. Carey will email specific details to Phil who will take up personally with Breakers President Helen Hull.
- Trying to establish relationships with other entities for free water. This is not sub-letting, but an offer of coaching.
- One of 2 DVD players in the Club Office is not in working order and may need to be replaced into the future.

**4 Business arising from previous minutes**

5.2 ASC Office Signage (Paul) - pending

9.2 Office Shelving (update – Phil): Thanks to Darren Packer, Mario Todoro, Paul Manning and Adam Loller, the shelving has been completed at a cost of \$850- / \$900- (against the VW quote of \$8000-). Shelving looks fantastic and an acknowledgement of Club thanks has been posted by Paul on the website and on FaceBook. Photos are still to go up. Well done to all involved for your generosity of time and talent.

9.8 Executive Meeting 18/6/13 (Phil) – items from Executive meeting circulated and ratified via email. No further questions or comments raised.

9.3 AGM 25/7/13 (Phil /Clare) – only one nomination for committee positions has been received to date. Deadline for nominations is 20<sup>th</sup> July prior to distribution of Agenda. Phil reiterates need to recruit from Junior base.

9.4 Marvin's Medleys (Paul) – 32 swimmers and siblings and a couple of Dads have signed on for volleyball this weekend. Thanks to Paul for his hard work in pulling together another Club social activity.

## 5 Action Items

8(i) (11/6/13) Uniform Stall opening for Junior Squads – Carey suggests greatest exposure to Juniors would be at a Top Gun, not a Saturday morning training session. Louise advises that currently the uniform stock holding is approximately \$6000-. Latest order of \$5000- does not include smaller sizes. All agree that it is important to offer opportunity for Junior members to source uniform items, regardless of need to wait for supply.

Louise requested greater lead in for requests to open as she finds it difficult to get to the pool on a Friday in time for the early opening. Suggested Juniors parent Lesley Solly be approached to see if she is able to open the stall to take orders. Louise and Peta agree this would be workable for this Top Gun Friday evening (19<sup>th</sup> July)

Update (17/7) – Louise advises that with Splash It! planned for the Top Gun afternoon, it would be very noisy and she would not favour the uniform stall opening with an inexperienced parent in charge, either in the usual place or over towards the Club office. Louise has suggested an earlier and extended opening on the afternoon of the next ASC Race session #9 26/7/13.

Paul has offered to advertise opening to Junior parents, explaining items will be available to try on and order as necessary.

3.1(i) (14/5/13) Criteria for progression between squads (Carey)

update:16/7 - Clare to incorporate in Club Info booklet for posting to website post AGM with advice of new committee office bearers. Individual Squad criteria written by Carey as handouts to new parents will be posted to website also (awaiting all squad sheets from Carey) – 19/7:- received, to be posted asap.

4 (7/8/12 AGM) audit of 2011-12 ASC accounts (Mike)

update:16/7 – Bernie advises full audit not required. A statement of current financial standing will be prepared by a partner at Bernie's firm pro bono for the Club. Thanks to Bernie and to her firm for their ongoing support of ASC.

6 **Correspondence** – significant items were circulated prior to meeting

6.1 ASC / VW meeting 26/6/13 (Phil) – provided general commentary on outcomes;

- Need to advise members of VW directive for children 10 and under not to be left unaccompanied at the pool. Clare to action.
- MOU going to VW for signing in the immediate future
- Bulkheads ('gifted' to ASC by VW at time of transition) – VW are not prepared to continue installation and take out on behalf of ASC and require list of ASC people willing to receive training in the techniques. Suggest roster of ASC volunteers to undertake when in attendance. Problem is that although National squad swimmers are capable of the task, they are not generally in attendance on the mornings installation is required for the junior swimmers. Carey reports bulkhead insertion and removal is only required on 4 week nights, not Fridays. Carey and Phil will approach Chris Andrich together to discuss solutions further. Other option is for ASC to pay VW to continue to do this task.

6.2 WAIS HPNP (update:- Phil) – provided expansion on correspondence.

- WAIS HPNP is 'in limbo' with our WAIS squad kids given the opportunity to swim at Challenge with the WAIS coach on Saturday mornings. It has been a difficult period

of adjustment for athletes previously part of the HPNP who are experiencing difficulty readjusting to lesser intensity training demands back in their Club squads and in some cases reduced motivation.

- Comments that in the circumstances of 'double-dipping' related to venues charging a number of clubs lane hire *and* pool entry, SWAs Daniel Tackenberg believes the sport of swimming is at risk of becoming not elite in terms of performance, but elitist in terms of who is able to afford to participate.

**7 Treasurer's Report** (Mike) – Mike is an apology tonight refer item 5.4 above

## **8 Other Reports**

**Uniforms** (Louise / Peta) –

5.8(ii) (12/3/13) Adding tank-top to merchandise range (Peta) – Bridie Roscich will collect samples this Friday, which will be available for a once-only fitting and order at ASC Race Session #9 26/7/13. Thanks to Peta for her work on this.

9.1 (12/3/13) Casual T-Shirt (Peta / Paul) – Paul gave a further explanation in clarification of the branding philosophy behind the one-off issue of a cheaper, cotton collarless casual t-shirt which is thought will appeal to a wider audience than the 'supporter' collared t-shirt in polyester fabric.

Committee largely believes the one-off option should be pursued for presentation as an option to members. Phil has requested that uniform team further this item. Paul has provided broad design brief previously. Bernie will provide a contact for manufacturer who is a client. Committee agree this item is definitely worth pursuing, the time is no longer prime post transition, but still opportune and general feeling around the table is that the item will appeal, particularly if we are able to keep the price reasonable.

Paul wishes to step aside from this item. President Phil has requested that uniform team utilise existing and new contacts to explore this item, presenting something to committee in the near future.

**Newsletter** – July edition issued recently.

## **9 New Business**

9.1 Timekeeping Issues: (Bernie) Letter has been drafted for issue via email to offenders from Interclub race session. Suggestion that email acknowledging good intent be sent to those people stepping up to take on additional volunteer duties due to non-compliance of some members. Bernie will action.

9.2 Membership Renewals: (Sarah) Sarah reports having invested considerable hours with Ashlee to ensure TM is now up to date with current membership information from Club database. SWA Clubs Online records to be updated in time. Sarah advises that there are a number of competitive swimmers whose membership renewals had not been received as at the cut off (15/7/13).

<p><b>Action:</b> Clare to issue reminder on website and FB that non-financial members will not be permitted to enter ASC race sessions (ASC # 9 closing 19/7/13) <b>DONE</b></p>
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**Close: 6:50pm**

**Next Meeting (AGM) scheduled for 25<sup>th</sup> July 2013 in the Captain's Club @ 7pm**

**-: Action Items pending from previous meetings :-**

**\*\* Please check and update status with Secretary \*\***

PERSON	ITEM / DATE	ACTION	TIMEFRAME	OUTCOME / UPDATE
CAREY	14/5/13 3.1(i)	Carey will draft criteria for progression between squads for publishing to the website	now	16/7 Clare to incorporate in Club Info booklet for posting to website post AGM with advice of new committee office bearers. Individual Squad criteria written by Carey as handouts to new parents will be posted to website also – awaiting full complement of squad handouts from Carey 21/7/13:- DONE
TREASURER - MIKE	4.3 18/9/12	Mike to contact Helen Hull and investigate viable championship points scheme and report back to a future meeting.	soon	pending
	7(ii) 11/6/13	Sarah to cross-check and determine who is in arrears with training fees and provide names and amounts to Clare	URGENT - asap	Pending - Mike
	7(iii)	Clare to email those members with arrears seeking completion of DD authority and immediate clearance of arrears.	asap	(Mike)
Sarah + Mike	3.2 (iii) 11/6/13	Sarah to determine families who have not reimbursed club for SWA competitive affiliation and let Clare (Mike) know for follow up asap	URGENT - asap	Pending Sarah + Mike
REGISTRAR Sarah	3/4/12 9.2(i)	Sarah to approach Alan Delaney to discuss options for adding interest to the web perhaps via photo placements – of swimmers / uniform.	as time allows	pending 16/7 website and FB are dynamic – this item lapsed, mark for deletion
	9.4(ii) 13/11/12	Sarah to identify unregistered members and email them with instructions to remedy		ongoing – 16/7 current period of membership renewal, mark for deletion
	3.1 18/12/12	Sarah to email SWA to outline relay issues being experienced related to online entry system, find out what other clubs are doing and suggesting consideration is given to positioning relays at the beginning of SWA-hosted meets.	now	pending
CLARE	9.4(ii) 12/3/13	Clare to organise a sign-out book for the Banners in the Office so we know where they are always.	now	c/f
PETA	8(ii) 12/3/13	Peta to investigate addition of tank-top to Merchandise range.	soon	pending 11/6 13 – firm quotes being sought  16/7 sample available to try and order at ASC #9 26/7/13
	8(ii)	In consultation with Treasurer / President, Peta and Louise to revise uniform item prices to reflect GST. New price list to be published	asap	Pending
PAUL	3.2(i)	Paul to organise Photograph of WA SSSS Team for website posting	prior to Sept departure	update 8/7/13: Final travelling list obtained