

Minutes of the
Arena Swim Club Inc.

Regular Meeting- 11th November 2014 5:30pm Winners Room

Present

Sarah Kimber (President)	Karen Downes (Registrar)
Grant Goodison (Vice President)	Bernie Smith (Fundraising & Grants)
Hayley Bonsall (Secretary)	Carey Martin (Head Coach)
Peta Roberts (Treasurer)	Wendy Clouston & Lisa Loller (Uniforms)

1 President Welcome & Update: Sarah Meeting opened 5:30pm **Apologies:** Sub-Committees

2. Coach's Report

New Coaches – Both Nathan and Lewis have settled in and are doing fine. Warren is providing Lewis some assistance in his drills and technique.

New Squads – There have been no issues with the new training programmes in place.

Top Gun – The next Top Gun will be 5th December and then another will be scheduled for the end of January 2015.

Interclub Meet – The Committee discussed the option of an interclub meet around 3rd January 2015. Carey to look into which clubs to invite and Karen to check pool space.

Action: Carey to look into which clubs to invite and Karen to check pool space – **DONE**

3. Business arising from previous minutes

2.3 Accident/Incident Templates – Hayley still to look at with Bernie.

4.1 Nationals Bunnings Sausage Sizzle Fundraiser – Date locked in for Sunday 1st February 2014. Grant is the contact for Bunnings. Volunteer Rosta to be drawn up (2 hourly slots), Grant & Hayley to organise this.

Action: Grant & Hayley to organise volunteer rosta for Bunnings Sausage Sizzle - **DONE**

4.6 Go Club – Sarah looking into this.

3. Action Items

- 4.1 Sponsorship pack to Peta for Clarkson Holden & AHG – Bernie still to do
- 4.3 MOU to Executive Committee Members – currently with Venues West to include HBF. Bernie will email to all Executive Committee Members when complete.
- 4.4 Draft Constitution to Executive Committee Members – Bernie still to do.
- 4.5 Budget to Executive Committee Members – Bernie still to do.
- 4.13 Nationals Credit Card – Sarah to organise with Westpac.

Actions: Bernie to give Peta a sponsorship pack for Clarkson Holden & AHG, email the Executive Committee Members the completed MOU, draft Constitution and budget. Sarah to organise Nationals credit card.

4. New Business

- 4.1 New Squads and Swimmers in Correct Squads – There will be no swim ups / make up sessions organised in higher squads. If swimmers cannot make their training times they will have to join in with the same level/lower level squad group. Make up sessions are to be discussed with the coach beforehand.
- 4.2 WAIS – Sarah updated the committee on the recent WAIS quarterly meeting she attended. There is now an official written criteria for invites into the WAIS Swimming programme.
- 4.3 Re-joining Fee – Sarah & Bernie discussed that there should be a re-joining fee of \$50 applied to members who wish to cancel their memberships for 4 + weeks then re-join again. This was to cover the administration costs involved with cancelling memberships and restarting them. Bernie to add this point to the membership documentation.

Motion (Sarah):- That a membership re-joining fee of \$50 be charged to members who cancel their memberships for 4+ weeks the re-join again to cover the administration costs involved. – All in favour – CARRIED.

Action: Bernie to add the Re-joining fee information to the Membership documentation.

- 4.4 Nationals Uniform – Wendy & Lisa provided the Committee with uniform samples and updated on members interest in uniform packs. Wendy and Lisa to look into a separate uniform for the Nationals. Peta to meet with Wendy & Lisa to provide guidance and information on time deadlines / suppliers etc. Wendy & Lisa to meet with Nationals parents to discuss uniform options.

Action: Wendy & Lisa to look into Nationals uniform, meet with Peta and other National parents to discuss options.

- 4.5 Race Sessions – Sarah to discuss with Carey.
- 4.6 My Results – Sarah confirmed that My Results was now fully operational and all members were now able to access and use it including non- competitive members.
- 4.7 Club Premierships – Hayley pointed out the deadline for team nomination was coming up and the forms needed to be submitted if Arena were to take part. Sara informed Hayley to submit the team nomination form and organise payment with Pam.

Action: Hayley to submit Club Premierships team nomination form and organise payment with Pam.
DONE

- 4.8 Bulkheads - These may be removed in December. Bernie still clarifying who owns them (Arena or Venues West). Carey made a request for Arena to have first offer on them if Venues West do own them and want to sell them on.
- 4.9 Arena Club Meet – Hayley enquired if the club was going to go ahead and host a club meet next year. Committee to discuss this further.
- 4.10 Christmas Raffle – Zoe Blaine & Hayley Bonsall organising. Draw to be held on Saturday 13th December 2014.
- 4.11 Committee Christmas Supper – Saturday 6th December 2014, 7:30pm, Currambine Bar & Bistro. All committee members & Partners invited. Evening is not funded by the club. Everyone pays for themselves.
- 4.12 Stroke development Sessions – c/f to next meeting.
- 4.13 Advertising on Club Website – c/f to next meeting.
- 5. 7:30pm meeting closed. Next meeting Tuesday 2nd December 2014.